

Works MIS JJM User Manual 1.0

Module No.	M-1
Module Name	Monthly return
User	Section Office
Description	Before making the entry of JJM return, JE has to make on time entry to map the section with District, block & Assembly constituency. JE also have to specify the total no. of households in the section.
How to Access	[WorksMIS] :: Section (Site) Entries → JJM → Mapping (Blocks)

Input Screen:

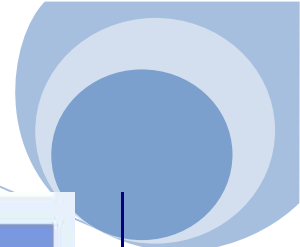
Description of fields on screen:

1. Section Name <Select>
 2. District <Select>
 3. Block <Select>
 4. Assembly Constituency <Select>
 5. No. of households in the section <Select>
 6. Save <Click>
- Confirmation made for the above entries*

Report/Query	How to Access: [e- Sanchalan] :: Reports/Queries → JJM Reports → Dashboard
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Module No.	M-2
Module Name	Monthly return
User	Section Office
Description	JE makes the entries of JJM & Non JJM Schemes data every month. JE can make the entry for new financial year only after the target is set by the higher office. While making the entry for the first time, the users are asked to enter the closing balance entry of JJM & Non JJM schemes up to previous financial year.
How to Access	[WorksMIS] :: Section (Site) Entries → JJM → Monthly Return
Input Screen:	

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Monthly Return
Show Dashboard

Section # Kasumpti Section
Fin Year 2020-2021
Fin Month April

Monthly Return of JJM & Non JJM Schemes

SLSSC Approved AA & ES TS & TA Work Awarded Physical Progress
Schemes Commissioned FHTC Sanctioned

1. No. of schemes of the section as approved in the SLSSC meeting under JJM #

Save Verify Month Delete Month

Monthly Return
Show Dashboard

Section # Kasumpti Section
Fin Year 2020-2021
Fin Month April

Monthly Return of JJM & Non JJM Schemes

SLSSC Approved AA & ES TS & TA Work Awarded Physical Progress
Schemes Commissioned FHTC Sanctioned

2. No. of Schemes of the section accorded AA/ES under JJM #
3. No. of schemes of the section accorded AA/ES under all heads other than JJM #
4. Total Amount(In Rs.) of AA/ES accorded to the JJM schemes of the section #
5. Total Amount(In Rs.) of AA/ES accorded to the schemes under all heads other than JJM of the section #

Save Verify Month Delete Month

Description of fields on screen:

1. Section Name <Select>
2. Fin Year <Auto Select>
3. Fin Month <Auto Select>

Select the tab to make the entry of JJM & Non JJM Schemes:

3.1. SLSSC Approved

- o No. Of schemes of the section as approved in the SLSSC meeting under JJM (So far) <Enter>

3.2. AA & ES

- o No. Of schemes of the section accorded AA/ES under JJM (So far) <Enter>
- o No. Of schemes of the section accorded AA/ES under all heads other than JJM (So far) <Enter>
- o Total Amount (In Rs.) of AA/ES accorded to the JJM Schemes of the section (so far) <Enter>
- o Total Amount (In Rs.) of AA/ES accorded to the Schemes under all heads other than JJM of the section (so far) <Enter>

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3.3. TS & TA

- No. Of schemes of the section accorded TS/TA under JJM (So far) <Enter>
- No. Of schemes of the section accorded TS/TA under all heads other than JJM (So far) <Enter>
- Total Amount (In Rs.) of TS/TA accorded to the JJM Schemes of the section (so far) <Enter>
- Total Amount (In Rs.) of TS/TA accorded to the Schemes under all heads other than JJM of the section (so far) <Enter>

3.4. Work Awarded

- No. Of schemes of the section for which work awarded under JJM including cost of pipes (So far) <Enter>
- No. Of schemes of the section for which work awarded under all heads other than JJM including cost of pipes (So far) <Enter>
- No. Of schemes of the section for which work awarded under JJM without cost of pipes (So far) <Enter>
- No. Of schemes of the section for which work awarded under all heads other than JJM without cost of pipes (So far) <Enter>
- Total Amount(In Rs.) of Contracts Awarded in the section for the JJM including cost of pipes (so far)
- Total Amount(In Rs.) of Contracts Awarded in the section for the schemes under all heads other than JJM including cost of pipes (so far)
- Total Amount(In Rs.) of Contracts Awarded in the section for the JJM Schemes without cost of pipes (so far)
- Total Amount(In Rs.) of Contracts Awarded in the section for the schemes under all heads other than JJM without cost of pipes (so far)
- No. of schemes of the section where Work yet to be Awarded under JJM (so far)
- No. of schemes of the section where Work yet to be Awarded under all heads other than JJM (so far)

3.5. Physical Progress

- No. of schemes of the section where Physical Progress is between 1-25% under JJM (so far)
- No. of schemes of the section where Physical Progress is between 26-75% under JJM (so far)
- No. of schemes of the section where Physical Progress is between 76-99% under JJM (so far)
- No. of schemes of the section where Physical Progress is between 1-25% under all heads other than JJM (so far)
- No. of schemes of the section where Physical Progress is between 26-75% under all heads other than JJM (so far)
- No. of schemes of the section where Physical Progress is between 76-99% under all heads other than JJM (so far)

3.6. Schemes Commissioned

- No. of schemes commissioned in the section under JJM (so far)
- No. of schemes commissioned in the section under all heads other than JJM (so far)
- Total Expenditure(In Rs.) incurred in the section under JJM (so far)
- Total Expenditure(In Rs.) incurred in the section under all heads other than JJM (so far)

3.7. FHTC Sanctioned

- Total no. of Functional Household Tap Connection provided in the section under

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- JJM (so far)
 - Total no. of Functional Household Tap Connection provided in the section under all heads other than JJM (so far)

4. Save <Click>

Confirmation made for the above entries

5. verify <Click>

Confirmation made to verify monthly JJM entries.

6. Delete Month

Entries made by the section can be deleted. Previous month data will be automatically opened on deletion.

Report/Query	How to Access: [e- Sanchalan] :: Reports/Queries → JJM Reports → Dashboard
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Module No.	M-3
Module Name	Set Target
User	Head Office/Zone/Circle/Division/Sub-Division
Description	Heads office sets the target for a financial year to all the zones to provide household tap connections under JJM scheme. On verification of this target data by the head office, the targets are available for zone user. Each Zone office again splits up the target (Given by Head office) to their circles to provide household tap connections under JJM scheme. At each level, on verification the data is available at lower office level.
How to Access	[WorksMIS] :: HO/Zone/Circle → JJM → Set Target [<i>Accessible to Head office/ Zone & Circle Office user</i>] [WorksMIS] :: Division entries → (D)rawing Branch → JJM → Set Target [<i>Accessible to Division Office user</i>] [WorksMIS] :: Sub Division entries → Sub Division → JJM → Set Target [<i>Accessible to Sub Division Office user</i>]

Input Screen:

Serial No.	Office Name	Functional Household Tab Connection Target
1	Shimla Zone	0
2	Dharamshala Zone	0
3	Mandi Zone	0
4	Hamirpur Zone	0

Description of fields on screen:

1. Head Office <Select>
2. Financial Year <Auto Select>

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Displays the following columns in grid:

- Serial no.
- Office Name
Displays the list of all Zones of the department
- Functional Household tap Connection Target
Head office user makes the target entry of 'Household tap connections' to the zones, which should be functional in the selected financial year

3. Save <Click>

Confirmation made for the above entries

4. Verify

On verification, no changes will be made in the set target and targets will be available for Zone office user.

Report/Query	How to Access: [e- Sanchalan] :: Reports/Queries → JJM Reports → Dashboard
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Module No.	M-4
Module Name	Dashboard
User	Head Office
Description	Monthly data entered by section office is compiled upwards and can be viewed as office level wise by the Head office user.
How to Access	[WorksMIS] :: Reports/Queries → JJM reports → Dashboard

Screen:

Main Menu
[Show Dashboard](#)

JJM Schemes

Zone Name	SLSSC Approved Schemes	AAES	TSTA Schemes	Work Awarded with Pipes	Work Awarded without Pipes	Physical Progress between 1 to 25%	Physical Progress between 26 to 75%	Physical Progress between 75 to 99%	Schemes commissioned	Total no of FHTC provided
Shimla Zone	1380	1380	1490	2448	246	136	1824	646	870	202
Circle Name	SLSSC Approved Schemes	AAES	TSTA Schemes	Work Awarded with Pipes	Work Awarded without Pipes	Physical Progress between 1 to 25%	Physical Progress between 26 to 75%	Physical Progress between 75 to 99%	Schemes commissioned	Total no of FHTC provided
Shimla-9 IPH Circle	1380	1380	1490	2448	246	136	1824	646	870	202
Division Name	SLSSC Approved Schemes	AAES	TSTA Schemes	Work Awarded with Pipes	Work Awarded without Pipes	Physical Progress between 1 to 25%	Physical Progress between 26 to 75%	Physical Progress between 75 to 99%	Schemes commissioned	Total no of FHTC provided
Div.No.1 Shimla 9	1380	1380	1490	2448	246	136	1824	646	870	202
Suni Division	0	0	0	0	0	0	0	0	0	0
Matiana Division	0	0	0	0	0	0	0	0	0	0
NERWA DIVISION	0	0	0	0	0	0	0	0	0	0
Rohru-IPH Circle	0	0	0	0	0	0	0	0	0	0
Nahan-IPH Circle	0	0	0	0	0	0	0	0	0	0
Reckong Peo-IPH Circle	0	0	0	0	0	0	0	0	0	0
Solan IPH Circle	0	0	0	0	0	0	0	0	0	0